

Community Supervision Standards  Kansas Department of Corrections- Division of Juvenile Services State of Kansas	<b>CHAPTER:</b>  <b>SUPERVISION</b>	<b>STANDARD NO.</b>  <b>CSS-04-107</b>
	<b>SUBJECT:</b>  <b>INTERSTATE COMPACT FOR JUVENILES (ICJ) CONTACT REQUIREMENTS</b>	<b>PAGE: 1 of 3</b>
<b>REFERENCES: Interstate Compact for Juvéniles Rules, Interstate Compact on Juvéniles Policy and Procedure Manual</b>		<b>DATE ADOPTED: 3-16-2015</b> <b>DATE REVIEWED: 3-16-2015</b>

**STANDARD:** Written policy, procedure and practice shall require the Community Supervision Agency to follow the Interstate Compact for Juvéniles (ICJ) contact requirements in accordance with this standard.

Interstate Compact for Juvéniles–Into the State of Kansas (ICJ-In) contact requirements shall be defined as having six (6) levels of supervision. Level one (1) supervision shall be assigned at the initial contact to ensure immediate supervision of the juvenile. Upon the completion of the initial Youthful Level of Service/Case Management Inventory (YLS/CMI) assessment the level of supervision shall correspond with the level of risk as determined by the YLS/CMI. Movement through the level system shall require supervisory approval as directed by local policy and procedure, but should be based on public safety, accountability and the juvenile’s program progress.

ICJ-In juveniles are required to have weekly law enforcement checks, pursuant to CSS-02-106.

Administrative level is reserved for juveniles that are not available for direct supervision (i.e. detention, treatment, sanction house, etc).

Absconder level is reserved for juveniles who are not physically available for supervision.

The minimum number of contact requirements for juveniles placed on Interstate Compact for Juvenile-Into the State of Kansas (ICJ-In) shall be:

Administrative Level:

- A face to face contact shall occur at a minimum of one (1) time every ninety (90) days (there shall be no more than ninety (90) days between face to face contacts)
- Monthly contact with the juvenile by phone
- Monthly contact with the parent(s)/guardian(s)
- Monthly contact with service provider/placement

Absconder Level:

- Attempted monthly contact with parent(s)/guardians(s) or responsible party

**NOTE:** The standards and procedures set forth herein are intended to establish operational guidelines for community supervision agencies operating through the board of county commissioners and their employees/contractors and the juvenile offenders under supervision. They are not intended to establish state created liberty interests for community supervision agencies, or the board of county commissioners, or their employees/contractors, or juvenile offenders, or an independent duty owed by the Kansas Department of Corrections- Division of Juvenile Services to community supervision agencies operating through the board of county commissioners or their employees/contractors, supervised juvenile offenders or third parties. This standard and procedure is not intended to establish or create new constitutional rights or to enlarge or expand upon existing constitutional rights or duties.

Community Supervision Standards  Kansas Department of Corrections- Division of Juvenile Services State of Kansas	<b>CHAPTER:</b>  <b>SUPERVISION</b>	<b>STANDARD NO.</b>  <b>CSS-04-107</b>
	<b>SUBJECT:</b>  <b>INTERSTATE COMPACT FOR JUVENILES (ICJ) CONTACT REQUIREMENTS</b>	<b>PAGE: 2 of 3</b>
<b>REFERENCES: Interstate Compact for Juveniles Rules, Interstate Compact on Juveniles Policy and Procedure Manual</b>		<b>DATE ADOPTED: 1-1-2013</b> <b>DATE REVIEWED: 10-3-2012</b>

**STANDARD (cont.):**

**Level One (1): (Initial YLS/CMI score of very high)**

- Eight (8) face to face contacts per calendar month, two (2) of which must take place in a location other than the Community Supervision Agency (non-office contacts) , one (1) visit shall occur in the juvenile's residence every other month
- Six (6) collateral contacts per month
- One (1) contact with the parent(s)/guardian(s) per month. If the juvenile is not under parental supervision due to emancipated status, parental rights being terminated or because the juvenile is otherwise living independently, then this contact will not be required

**Level Two (2): (Initial YLS/CMI score of high)**

- Four (4) face to face contacts per calendar month, one (1) of which must take place in a location other than the Community Supervision Agency (non-office contacts) , one (1) visit shall occur in the juvenile's residence every other month
- Four (4) collateral contacts per month
- One (1) contact with the parent(s)/guardian(s) per month. If the juvenile is not under parental supervision due to emancipated status, parental rights being terminated or because the juvenile is otherwise living independently, then this contact will not be required

**Level Three (3): (Initial YLS/CMI score of moderate)**

- Two (2) face to face contacts per calendar month, one (1) of which must take place in a location other than the Community Supervision Agency (non-office contacts) , one (1) visit shall occur in the juvenile's residence every other month
- Two (2) collateral contacts per month
- One (1) contact with the parent(s)/guardian(s) per month. If the juvenile is not under parental supervision due to emancipated status, parental rights being terminated or because the juvenile is otherwise living independently, then this contact will not be required

**Level Four (4): (Initial YLS/CMI score of low)**

- One (1) face to face contact per calendar month. One (1) visit shall occur in the juvenile's residence every other month

**NOTE:** The standards and procedures set forth herein are intended to establish operational guidelines for community supervision agencies operating through the board of county commissioners and their employees/contractors and the juvenile offenders under supervision. They are not intended to establish state created liberty interests for community supervision agencies, or the board of county commissioners, or their employees/contractors, or juvenile offenders, or an independent duty owed by the Kansas Department of Corrections- Division of Juvenile Services to community supervision agencies operating through the board of county commissioners or their employees/contractors, supervised juvenile offenders or third parties. This standard and procedure is not intended to establish or create new constitutional rights or to enlarge or expand upon existing constitutional rights or duties.

Community Supervision Standards  Kansas Department of Corrections- Division of Juvenile Services State of Kansas	<b>CHAPTER:</b>  <b>SUPERVISION</b>	<b>STANDARD NO.</b>  <b>CSS-04-107</b>
	<b>SUBJECT:</b>  <b>INTERSTATE COMPACT FOR JUVENILES (ICJ) CONTACT REQUIREMENTS</b>	<b>PAGE: 3 of 3</b>
<b>REFERENCES: Interstate Compact for Juveniles Rules, Interstate Compact on Juveniles Policy and Procedure Manual</b>		<b>DATE ADOPTED: 1-1-2013</b> <b>DATE REVIEWED: 10-3-2012</b>

STANDARD (cont.):

- One (1) collateral contact per month
- One (1) contact with the parent(s)/guardian(s) per month. If the juvenile is not under parental supervision due to emancipated status, parental rights being terminated or because the juvenile is otherwise living independently, then this contact will not be required

Interstate Compact for Juveniles–Out of the State of Kansas (ICJ-Out) contact requirements shall be defined by the receiving state, pursuant to ICJ Rule 5-101. For documentation purposes in the Community Agency Supervision Information Management System (CASIMS), ICJ-Out juveniles shall be placed on Administrative Level, and any corresponding contact requirements regarding the juvenile being supervised on Administrative Level shall be disregarded.

All contact requirements shall be attempted and documented in CASIMS.

DISCUSSION: When meeting contact standards, the Community Supervision Agency must document reasonable, good faith efforts.

**NOTE:** The standards and procedures set forth herein are intended to establish operational guidelines for community supervision agencies operating through the board of county commissioners and their employees/contractors and the juvenile offenders under supervision. They are not intended to establish state created liberty interests for community supervision agencies, or the board of county commissioners, or their employees/contractors, or juvenile offenders, or an independent duty owed by the Kansas Department of Corrections- Division of Juvenile Services to community supervision agencies operating through the board of county commissioners or their employees/contractors, supervised juvenile offenders or third parties. This standard and procedure is not intended to establish or create new constitutional rights or to enlarge or expand upon existing constitutional rights or duties.